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| **DRPCAU.gif** | **Dr Rajendra Prasad Central Agricultural University**  **Pusa-Samastipur-848125, Bihar** |

**Application Form for the post of Associate Professor & Professor**

**Instructions**

1. The candidate must be a citizen of India.
2. A separate application form must be submitted for each post/item in the advertisement.
3. Persons in service may submit an advance copy of the application along with the application fee (as applicable) directly to the **Officer-in-Charge, Recruitment, Dr. Rajendra Prasad Central Agricultural University, Pusa** so as to reach it on or before the closing date. **The application duly forwarded by the parent office/ employer must reach the University within 30 days of the closing date, failing which the application would stand automatically rejected without notice.**
4. The candidate on deputation/ Foreign Service should get his/her application forwarded from his/her parent office under intimation to office in which he/she is on deputation/Foreign Service.
5. The candidates should attach documents as specified in the application form.
6. With the application, **a crossed Demand Draft of Rs. 500/-(Rs. 250/- in case of SC/ST)** valid for three months, with name and address of the candidate on its back) should be submitted, drawn in favour of the **Comptroller, Dr. Rajendra Prasad Central Agricultural University, Pusa** payable at PNB, Pusa (**Branch Code PUNB0451200** or any other Nationalized Bank. No fee shall be charged from the Physically handicapped people. SC/ST/PH candidates must attach self attested copy of relevant certificate issued by the competent authority.
7. Incomplete applications and applications not accompanied with the prescribed fee (unless exempted) are liable to be rejected.
8. Maximum age for applying for the post of Associate Professor is 50 years and University Professor is 60 years as on closing date of submission of application. No age limit for employees of DRPCAU, Pusa. Original documents in support of various claims should be produced at the time of interview.
9. A candidate must be in sound health. He/she must be prepared to undergo such medical examination and satisfy such medical authority as required.
10. **Dr. Rajendra Prasad Central Agricultural University, Pusa** is an autonomous organization. The grant of leave, pay, advance, traveling and other allowances, and other service conditions, of officers and establishments in the service of the University are regulated in accordance with the relevant rules/instructions issued by the DARE, Government of India from time to time.
11. The decision of the University with regard to the eligibility or otherwise of any candidate based upon evaluation of the application and particulars/records submitted with the application by the candidate shall be final, and the University will not enter in to any correspondence in this regard with the unsuccessful candidates.
12. Having minimum qualification does not entitle candidate to be called for interview.
13. Addition/deletion/corrigendum (if any) shall be posted on the University website/Notice Board.
14. The number of vacancy may increase or decrease as per the discretion of the competent authority.
15. No TA/DA shall be provided for attending the interview
16. Interview may continue for next day depending upon the circumstances, hence the candidate may come prepared accordingly.
17. Canvassing in any manner shall lead to disqualification.
18. Having minimum qualification does not entitle candidate to be called for examination and interview. If number of candidate is large, a minimum cut off in academic score can be imposed.
19. Addition/deletion/corrigendum (if any) shall be posted on the University website/Notice Board.
20. The number of vacancy may increase or decrease as per the discretion of the competent authority.
21. No TA/DA shall be provided for attending the interview.
22. Interview may continue for next day depending upon the circumstances, hence the candidate may come prepared accordingly.
23. Eligibility of a candidate and satisfaction of any other satisfying criteria shall be considered as on the last date of the receipt of application.
24. Candidates are advised o satisfy themselves beforehand that they possess the minimum essential qualification laid down in the advertisement

**Instructions for completion of Part-B**

1. The candidates are advised to carefully go through the details of Score Card and the “Information for the candidates” relevant to the post applied for.
2. Part B of the application form should be filled up carefully as it is considered for evaluation and scoring.
3. Each parameter mentioned in Part-B carries a certain weightage of marks. The Screening Committee will go through the application for evaluation. Hence, the candidates are instructed to fill them legibly or even type on separate sheets.
4. **Any other information:** Include any significant contribution relevant to the post applied for or not covered elsewhere. In case of candidates dealing with work related to coordination/ facilitation, significant contributions can be given here for evaluation against other parameters explained above.
5. Providing any false information or claim may render the candidate liable to action as deemed fit by the Board including disqualification of candidature.

**Dr Rajendra Prasad Central Agricultural University,**

**Pusa-Samastipur-848125, Bihar**

**Certificate of Verification by the Employer**

1. The entries made in the application of Dr./Sh./Smt./Km. .................................................... for the post of ......................................................................................have been verified and are correct.
2. There is no vigilance/disciplinary/criminal case pending against him/her.
3. Details of the Minor/Major penalties imposed during the last ten years, if any.
4. Certified that the work and conduct of Dr./Shri/Smt./Km. ............................................................... is above average for the last five years.

The gist of AAR/ACR grading/ratings for the preceding five years is as follows:-

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| Year |  |  |  |  |  |
| Grading/Rating by Reporting Officer |  |  |  |  |  |
| Grading/Rating by Reviewing Officer |  |  |  |  |  |

Office File/Ref No. .................................................

Signature

Name

Designation with office seal

Office Seal Date

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In service candidate should get the above endorsement signed by his/her present forwarding authority.

**Dr Rajendra Prasad Central Agricultural University,**

**Pusa-Samastipur-848125, Bihar**

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| Please affix your latest passport size self attested photograph |

**Application Form**

*(To be filled in by the candidate)*

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| Name of the applicant |  | |
| Post applied for |  | |
| Advertisement No. |  | |
| Item No. |  | |
| Demand Draft No. & Date of Issue | Name of the Issuing Bank | Amount of fee remitted |
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Bank Draft should be in the name of Comptroller, DRPCAU, Pusa, payable at PNB, Pusa ¼Branch code PUNB0451200½ or any other Nationalized Bank of Rs. 500/-(Rs/ 250 for SC/ST) only. (No fee shall be charged from PWD)

(Signature of the candidate)

For Official Use Only

Date of receipt of the application

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| Checked by | Dealing Assistant | Section Officer |
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Remarks, if any

**PART-A**

**Dr Rajendra Prasad Central Agricultural University,**

**Pusa-Samastipur-848125, Bihar**

**PART-A ( *TO BE FILLED IN DUPLICATE*)**

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| --- | --- | --- | --- |
| 1 | Name of the Candidate (in Block Letters)  Surname-First name-Middle name. |  | |
| 2 | Gender (M for Male, F for Female) |  | |
| 3 | Date of birth (Day-Month-Year) |  | |
| 4 | Age as on closing date for receipt of applications in India (Years/Months/Days) |  | |
| 5 | Father’s Name |  | |
| 6 | Designation of the candidate, if employed |  | |
| 7 | Name of the Parent Office/ Institution/ Organization, if employed. |  | |
| 7 | If the candidate is on deputation/foreign service, indicate name of the office in which he/she is on deputation/foreign service. |  | |
| 8 | Actual place of posting |  | |
| 9(a) | Full postal address for correspondence with pin code |  | |
| 9(b) | Permanent address |  | |
| 9(c) | Contact details | Mobile No. |  |
| Tel. No. |  |
| Fax No. |  |
| E-mail IDs |  |
| 10 | Are you a citizen of India by birth/domicile? |  | |
| 11 | Category (SC/ST/OBC/General) |  | |
| 12 | Have you ever been convicted by a court of law for any offence? If so, give details thereof. |  | |
| 13 | Have you ever been punished or debarred from service of Govt. or any other organizations/etc.? If so, details thereof. |  | |
| 14 | Whether any disciplinary/criminal case is pending against you? Has any major/minor penalty been imposed on you? If so, give details. |  | |
| 15 | If selected, are you prepared to accept the minimum initial pay offered? If not, state the lowest initial pay that you would accept. |  | |
| **Signature of the candidate**  **Date and Place** | | | |

**PART-B**

**Dr Rajendra Prasad Central Agricultural University,**

**Pusa-Samastipur-848125, Bihar**

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| Please affix your latest passport size self attested photograph |

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| Name |  | | Date of Birth  (Date/Month/Year) | | | | |  |  |  | Designation |  |
| Age as on closing date in India [Year(s)/Month(s)/Day(s)] | | |  |  |  | Present Pay Scale/ Pay Band | | | | |  | |
| Grade Pay/ Research Grade Pay | | | | |  | |
| Basic Pay | | | | |  | |
| Post applied for | |  | | | | | Discipline/Area of the applicant | | | |  | |
| Advt. No. | |  | | | | | Item No. | | | |  | |

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| **1. Academic Qualifications** | | | | | |
| **1A.i. Academic Performance** | | | | | |
| **Level** | **Year of passing** | **Institute/**  **University** | **Subject(s) with major field** | **Class/ Division/ Grade/**  **Marks/ Percentage** | **For office use only** |
| 10+2 |  |  |  |  |  |
| Graduation |  |  |  |  |  |
| Masters |  |  |  |  |  |
| Ph.D. |  |  |  |  |  |
| Other Qualifications  (Relevant to the post applied for) |  |  |  |  |  |

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| **1A.ii. Academic Performance Rewards** | | |
| **Whether candidate is a recipient of the following?** | **Candidate’s Response** | **For office use only** |
| Marks from 60% to < 75% at the 10+2 level | Yes/No |  |
| Marks ≥ 75% at 10+2 level | Yes/No |  |
| Marks from 60% to < 75% or OGP from 6.0/10 to <7.5/10 at the graduate level | Yes/No |  |
| OGP ≥ 7.5/10 or Marks ≥ 75% at the Graduate level | Yes/No |  |
| OGP ≥ 8.0/10 or Marks ≥ 80% at the Masters level | Yes/No |  |
| OGP ≥ 8.0/10 or Marks ≥ 80% at the Ph. D. Level | Yes/No |  |
| National Talent Scholarship/ ASPIRE/ Other such Scholarship | Yes/No |  |
| Merit scholarship at UG level | Yes/No |  |
| JRF at M.Sc. level/Merit scholarship in DUs | Yes/No |  |
| SRF of ICAR/CSIR/JRF of UGC at the Ph.D. level or other national level fellowships or GATE upper 5% | Yes/No |  |
| First position/ Gold Medal in the University at the Graduate level | Yes/No |  |
| First position/ Gold Medal in the University at the Master’s level | Yes/No |  |
| Overseas Doctoral Fellowship or scholarship i.e. Commonwealth, DAAD etc. | Yes/No |  |
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| **1B. Ph.D. Thesis Award** |  |  |
| Jawaharlal Nehru Award of the ICAR for best Ph.D. thesis | Yes/No |  |
| Ph.D. Gold Medal/ Best thesis award at the university level | Yes/No |  |
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| **1C. Overseas Post-Doctoral Fellowship/Associateship** |  |  |
| Overseas Post-Doctoral fellowship/associateship – of minimum 3 to less than 6 month’s duration. | Yes/No |  |
| Overseas Post-Doctoral fellowship/associateship – of 6 months or more duration. | Yes/No |  |

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| Note: | 1. Please enclose self-attested photocopies of (i) Date of Birth Certificate (ii) B.Sc./B.V.Sc./ B.E./ B.Tech. degree (iii) M.Sc./M.E./M.Tech. (iv) Ph.D. degree with date of completion.  2. Provide evidence of Class/Division with appropriate conversion formula of the awarding University and other academic achievements listed above. | | |
| **2. Experience in Relevant Field** | | | | | |
| **2A.i. Essential qualifications advertised for the post (for other than Engineering Disciplines)**  **or**  **2A.ii. Essential qualifications advertised for the post (for Engineering Disciplines)** | | | | | |
| **Prescribed Qualifications** | | | **Qualifications possessed by the candidate\*** | **For office use only** | |
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| **2A.i. Desirable qualifications (for other than Engineering Disciplines)**  **or**  **2A.ii. Desirable qualifications (for Engineering Disciplines)** | | | | | |
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**\*Please clearly specify how the applicant fulfills the qualifications mentioned for the post.**

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| **2A.iii. Employment record (starting from the present position)** | | | | | | | | |
| **Designation** | **Pay Scale/**  **Pay Band with Grade Pay/Research Grade Pay** | **Major discipline of work experience** | **Nature of work** | **Organization** | **Institute** | **Place of posting** | **Period** | |
| **From**  **(DD/MM/ YYYY)** | **To**  **(DD/MM/ YYYY)** |
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| Note: | The above table may include the experience over and above for prescribed essential years stipulated as minimum qualifications. |

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| **2B. Experience over and above for prescribed essential years stipulated as minimum qualifications** | | |
| **Attributes** | **Candidate’s response** | **For office use only** |
| Additional number of years of service over and above the prescribed qualifications. |  |  |
| Whether possess desirable qualifications as advertised? | Yes/No |  |
| Number of completed years of post-doctoral experience within the country |  |  |

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| **2C. Trainings attended (specify trainings attended only in the field of specialization outside the institute/ university)** | | | | |
| **Duration of training** | **Title of the training and name of the institution** | **Period** | | **For office use only** |
| **From (DD/MM/YYYY)** | **To (DD/MM/YYYY)** |
| 10-20 days duration |  |  |  |  |
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| 21 to 89 days duration |  |  |  |  |
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| 3 months or more |  |  |  |  |
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| **3. Recognitions & Awards/ Special Attainments** | | | | | | | | | | | |
| **3A. Recognitions & Awards** | | | | | | | | | | | |
| **Category of Recognition/ Award** | **Item of Recognition/ Award** | | | | **Year** | **Awarding organization**  **(National/ International, Institutional/ Professional Society/Academy)** | | | | | **For office use only** |
| Rafi Ahmad Kidwai/  Shanti Swaroop Bhatnagar award |  | | | |  |  | | | | |  |
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| Fellowship of National Academies |  | | | |  |  | | | | |  |
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| National awards (ICAR/ CSIR/ DST etc.) |  | | | |  |  | | | | |  |
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| Young Scientist award/ Medal of National Academies/ ISCA |  | | | |  |  | | | | |  |
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| Award by State Government/ National Institutes/ Universities/ Registered Professional Societies |  | | | |  |  | | | | |  |
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| **3B Special Attainments** | | | | | | | | | | | |
| **Category of Special Attainment** | | | **Details of Special Attainment** | | | | | **Additional details/ Information** | | | **For office use only** |
| Chairman/Member-Secretary of Scientific Committees, Member Task Forces and other Policy Making Bodies etc. | | |  | | | | |  | | |  |
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| Best Paper/ Poster award (Applicable only for the posts of SS & PS) | | |  | | | | |  | | |  |
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| Experience of working/ training in an International Organization/ Laboratory other than Post-Doctoral Fellow | | |  | | | | |  | | |  |
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| President/ Secretary of Registered Professional Societies/ Chief editor of NAAS rated journals | | |  | | | | |  | | |  |
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| Invited for Lecture/ Chairman of a Technical Session in International Conventions, Conferences, Symposia etc. or participated as member of an International delegation | | |  | | | | |  | | |  |
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| **4. Teaching / Research / Extension** | | | | | | | | | | | |
| **Major function (Teaching/ Research/ Extension)** | | | | | | |  | | | | |
| **Minor function (Teaching/ Research/ Extension)** | | | | | | |  | | | | |
| **4A. Teaching** | | | | | | | | | | | |
| **4A.i. Courses taught** | | | | | | | | | | | |
| **Course Id & Course Title** | | **Credit Hours** | | **Credit load taken by applicant per year** | | | | | **Year** | **For office use only** | |
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| **4A.ii. Students Guided as Major advisor** | | | | |
| **Name of Student** | **Degree** | **Year of award** | **Ph.D. thesis award at the University/ ICAR level (If any)** | **For office use only** |
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| **4A.iii. External Examinership (If any)** | | | |
| **Type of examination**  (Paper setter, External examiner, Thesis evaluator, Viva-voce examiner). List only 4 such activities. | **Institution** | **Year** | **For office use only** |
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| **4A.iv. Lectures delivered in Summer/Winter Schools, Refresher courses, Symposia, Conference etc.** | | | | |
| **Type of program** | **Program name** | **No. of lectures delivered** | **Whether published in proceedings? (Yes/No)** | **For office use only** |
| Summer/ Winter schools, Refresher courses, Training programs |  |  |  |  |
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| Conference/ Symposia |  |  |  |  |
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| **4A.v. Capacity building training programs organized as Course Director** | | | | | | |
| **Type of program** | **Name of the program organized** | **Sponsoring agency** | **Year** | **Period** | | **For office use only** |
| **From**  **(DD/MM/YYYY)** | **To**  **(DD/MM/YYYY)** |
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| **4A.vi. Seminar/ Symposium organized as Chairman/Organizing Secretary/ Convener etc.** | | | | | | |
| **Type of program** | **Name of the program organized** | **Sponsoring agency** | **Year** | **Period** | | **For office use only** |
| **From**  **(DD/MM/YYYY)** | **To**  **(DD/MM/YYYY)** |
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| **4B. Research** | | | | | | | |
| **4B.i. Research Projects held** | | | | | | | |
| **Title of the project** | **Level of association (PI/Co-PI)** | **Period** | | | **Sponsoring organization** | | **For office use only** |
| **From**  **(DD/MM/YYYY)** | | **To**  **(DD/MM/YYYY)** |
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| **4B.ii. Research Findings / Achievements** | | | | | | | |
| **List major research achievements in bullet form each supported by corresponding research publication.** | | | | | | | |
| **Achievement** | | | **Supporting research publication (Journal details)** | | | **For office use only** | |
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| **4B.iii. Research contributions supported by documentary evidence (Patents commercialized/ Variety released, Animal breeds developed, Traits identified, Product/ process/technology developed, Package of practices developed etc.)** | | | | |
| **Category of achievement** | **Title** | **Year** | **Additional information, if any** | **For office use only** |
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| **4B.iv. Research publications with citation index of 15 or more supported by documentary evidence (For the posts of HOD and above)** | | |
| **Publications** | **Citation index number** | **For office use only** |
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| **4C. Extension** | | |
| **4C.i. Technology application, demonstration and adoption** | | |
| **Activity** | **Outcome / Impact** | **For office use only** |
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| **4C.ii. Extension approaches for technology dissemination** | | | |
| **Activity** | **Program details** | **Salient achievement / outcome** | **For office use only** |
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| **4C.iii. Capacity development and collaborative program** | | | |
| **Type of program** | **Program details** | **Co-ordination /associate** | **For office use only** |
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| **4D. Minor Function Details (Teaching/ Research/ Extension)**  **For any of the teaching, research or extension as the Minor Function, the award of marks will be granted as narrated and distributed for Major Function. The aggregate thus obtained will be divided by 2 to compute marks for the Minor Function.** |

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| **4E. Externally Funded Projects** | | | | | | | | | |
| **Title of the project** | **Level of Association**  **(PI/Co PI/Associate)** | | **Period** | | **Value of the project (Rs. in lacs)** | | **Sponsoring agency** | | **For office use only** |
| **From**  **(DD/MM/YYYY)** | **To**  **(DD/MM/YYYY)** |
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| **5. Publications** | | | | | | | | | |
| **5A. Applicable to Researchers & Teachers other than Social Scientists** | | | | | | | | | |
| **5A.i. Publications (Refereed Journals) List 10 best papers**  **Note:** Research papers published in refereed journals will be considered for allocation of scores according to NAAS Journal rating applicable from 01.01.2017. | | | | | | | | | |
| **Authors, Year of publication, Title of the paper** | | **Journal Name, Volume and Page No.** | | | | **NAA/UGC Journal Id** | | **NAAS/UGC Rating** | **For office use only** |
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**Note**: 1. No Score will be given if references are incomplete

1. UGC Score will be used only for those subjects whose journals are not listed in NAAS list.

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| **5A.ii. Other publications** | | | | | |
| **Category of publication** | **Name of publication** | **Authors** | **Year and Number of pages** | **Publisher** | **For office use only** |
| Practical / Training Manual/ Books/ Monographs |  |  |  |  |  |
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| Book Chapters / Policy Papers/ Economic Reviews |  |  |  |  |  |
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| Popular Articles/ Bulletins/ Short Communications |  |  |  |  |  |
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| Papers in Proceedings |  |  |  |  |  |
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| **5B. Applicable to Social Scientists and Scientists working in KVKs** | | | | |
| **5B.i. Publications (Refereed Journals) (For Social Scientists and Scientists working in KVKs). List 10 best papers.**  **Note:** Research papers published in refereed journals will be considered for allocation of score according to NAAS Journal rating applicable from 01.01.2017. | | | | |
| **Authors, Year of publication, Title of the paper** | **Journal Name, Volume and Page No.** | **NAAS Journal Id** | **NAAS Rating** | **For office use only** |
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**Note**: No Score will be given if references are incomplete

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| **5B.ii. Other publications (For Social Scientists and Scientists working in KVKs)** | | | | | |
| **Categories of publications** | **Title of publication** | **Authorship** | **Year and Number of pages** | **Publisher** | **For office use only** |
| Practical/ Training Manual/ Books/ Monographs |  |  |  |  |  |
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| Book chapters/ Policy papers/ Economic reviews |  |  |  |  |  |
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| Popular Articles/ Short Communications |  |  |  |  |  |
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| Electronic Media Coverage, Articles in Newspapers and Magazines |  |  |  |  |  |
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| Extension Bulletins |  |  |  |  |  |
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| IT Material for Technology Transfer/Human Resource Development |  |  |  |  |  |
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| Papers in Proceedings |  |  |  |  |  |
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| **6. Institution building / Service functions / Resource generation** | | | | | | | | | | | |
| **6A. Institution building at Institute level** | | | | | | | | | | | |
| **Item** | | | | **Details of Activity** | **Level of Involvement** | | | **Amount**  **(Rs. in lacs)** | | | **For office use only** |
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| **Note:** | Options for the field “Item”: New facility, New laboratory, Innovations introduced, Farm/ Farm machinery, Common facilities, etc. | | | | | | | | | | | |
| **6B. Service functions** | | | | | | | | | | | |
| **Category of service functions** | | | **Details of services provided** | | | | **Period** | | | | **For office use only** |
| **From**  **(DD/MM/YYYY)** | | | **To**  **(DD/MM/YYYY)** |
| Services provided as In-charge of utility sections | | |  | | | |  | | |  |  |
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| Services provided in PME cell | | |  | | | |  | | |  |  |
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| Services provided for miscellaneous tasks | | |  | | | |  | | |  |  |
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| External R&D Linkages developed. | | |  | | | |  | | |  |  |
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| Note: | Applicants are advised to see the details of service functions under each category in the relevant score card for the post before filling up the application form. | | | | | | | | | | |
| **6C. Resource generation** | | | | | | | | | | | |
| **Category of activities** | | **Description of activities** | | | | **Year** | | | **Amount (Rs. in lacs)** | | **For office use only** |
| Technologies Commercialized/ Consultancy | |  | | | |  | | |  | |  |
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| Contract Research | |  | | | |  | | |  | |  |
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| Note: | The claim for Resource Generation should be supported with documentary proof.  Sale of farm produce does not qualify for resource generation. | | | | | | | | | | |
| **I hereby declare that the statements made in the application (Part-A & Part-B) are true.**    **Date and Place Candidate’s Signature** | | | | | | | | | | | |