



Dr Rajendra Prasad Central Agricultural University
Pusa-Samastipur-848125, Bihar

Application Form for the post of Subject Matter Specialist (KVKs)

Instructions

1. The candidate must be a citizen of India.
2. Persons in service may submit an advance copy of the application along with the application fee (as applicable) directly to the **Officer-in-Charge, Recruitment, Dr. Rajendra Prasad Central Agricultural University, Pusa, Samastipur – 848125, Bihar**, so as to reach it on or before the closing date. **The application duly forwarded by the parent office/ employer must reach the University within 30 days of the closing date, failing which the application would stand automatically rejected without notice.**
3. The candidate on deputation/Foreign Service should get his/her application forwarded from his/her parent office under intimation to office in which he/she is on deputation/Foreign Service.
4. The candidates should attach documents as specified in the application form and clearly mention the S.No of attached proof.
5. With the application, a **crossed Demand Draft of Rs. 500/- (Rs. 250/- in case of SC/ST)** of any nationalised bank valid for three months (with name and address of the candidate on its back should be submitted) drawn in favour of the **Comptroller, Dr. Rajendra Prasad Central Agricultural University, Pusa** payable at **PNB, Pusa (Branch Code PUNB0451200)**. No fee shall be charged from PWD candidate. SC/ST/PH candidates must attach self attested copy of relevant certificate issued by the competent authority.
6. Incomplete applications and applications not accompanied with the prescribed fee (unless exempted) are liable to be rejected.
7. Maximum age for applying for the post of SMS is 35 years as on closing date of submission of application. Age relaxation for OBC/SC/ST will be as per Govt. of India rules. No age limit for employees of DRPCA, Pusa. Original documents in support of various claims should be produced at the time of interview.
8. A candidate must be in sound health. He/she must be prepared to undergo such medical examination and satisfy such medical authority as required.
9. **Dr. Rajendra Prasad Central Agricultural University, Pusa** is an autonomous organization. The grant of leave, pay, advance, travelling and other allowances, and other service conditions, of officers and establishments in the service of the University are regulated in accordance with the relevant rules/instructions issued by the DARE, Government of India from time to time.
10. The decision of the University with regard to the eligibility or otherwise of any candidate based upon evaluation of the application and particulars/records submitted with the application by the candidate shall be final, and the University will not enter in to any correspondence in this regard with the unsuccessful candidates.
11. Canvassing in any manner shall lead to disqualification.
12. Having minimum qualification does not entitle candidate to be called for examination and interview. If number of candidate is large, a minimum cut off in academic score can be imposed.
13. Addition/deletion/corrigendum (if any) shall be posted on the University website/Notice Board.
14. The number of vacancy may increase or decrease as per the discretion of the competent authority.
15. No TA/DA shall be provided for attending the interview.

16. Interview may continue for next day depending upon the circumstances, hence the candidate may come prepared accordingly.
17. Eligibility of a candidate and satisfaction of any other satisfying criteria shall be considered as on the last date of the receipt of application.
18. Candidates are advised to satisfy themselves beforehand that they possess the minimum essential qualification laid down in the advertisement
19. Selection will be made as per the following

Score Card will be given 25% weightage, written examination 50% and Presentation and interview 25% weightage.

Score Card	Written Exam			Presentation	Interview	Total
	Subject	GK	Language			
100	100	50	50	50	50	400

20. Academic Score will be calculated as under:

Academic Score:

0.05 x % marks of High School + 0.10 x % marks of +2/Intermediate + 0.15 x % marks of Graduation + 0.20 x % marks of Master's degree + 10 Marks for Ph.D (**Maximum 50 marks**)

+ **15 Marks** for relevant experience (5 marks per year) only in government/ quasi government/PSU. Experience in private sector will not be considered.

+ **10 marks** for award (JLN award or equivalent – 10 marks, Best paper etc. – 02 marks each)

+ **25 marks** for publication [(Sum of NAAS rating of publication) + (02 marks for presented papers, bulletins, book chapter etc. with a maximum of 10 marks)]

21. Examination level will be Masters Course for subject matter, language (English) for +2 level and GK test will be for varied subjects for which knowledge is expected from Agricultural Professional. For GK test, it will be multiple option type and for subject matter and language, it will be a mix of objective and subjective type.

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Dr Rajendra Prasad Central Agricultural University,
Pusa-Samastipur-848125, Bihar

Certificate of Verification by the Employer

1. The entries made in the application of Dr./Sh./Smt./Km..... for the post ofhave been verified and are correct.
2. There is no vigilance/disciplinary/criminal case pending against him/her.
3. Details of the Minor/Major penalties imposed during the last ten years, if any.
4. Certified that the work and conduct of Dr./Shri/Smt./Km. is above average for the last five years.

The gist of AAR/ACR grading/ratings for the preceding five years are as follows:-

Year					
Grading/Rating by Reporting Officer					
Grading/Rating by Reviewing Officer					

Office File/Ref No.

Signature

Name

Designation with office seal

Office Seal

Date

In service candidate should get the above endorsement signed by his/her present forwarding authority.

**Dr Rajendra Prasad Central Agricultural University,
Pusa-Samastipur-848125, Bihar**

*Please affix your latest
passport size self
attested photograph*

Application Form
(To be filled in by the candidate)

Name of the applicant		
Post applied for	Discipline-	
Advertisement No.		
Item No.		
Demand Draft No. & Date of Issue	Name of the Issuing Bank	Amount of fee remitted

Bank Draft of any nationalised bank should be in the name of Comptroller, DRPCA, Pusa, payable at PNB, Pusa (IFSC code PUNB0451200)
Rs. 500/- (Rs/ 250 for SC/ST) only. (No fee shall be charged from PWD)

(Signature of the candidate)

For Official Use Only

Date of receipt of the application

Checked by	Dealing Assistant	Section Officer

Remarks, if any

**DR. RAJENDRA PRASAD CENTRAL AGRICULTURAL UNIVERSITY, PUSA
SAMASTIPUR, BIHAR-848 125**

Website: - www.rpcau.ac.in

Application Form for the post of Subject Matter Specialist

Paste your
recent passport
size
Photograph
here

1. Name of the post applied for..... DisciplineSpecialization.....

2. **Personal Details:**

a) Name <i>(in capital letter)</i>	First Name			Middle Name		Surname	
b) Date of Birth	Day	Month	Year	Age as on date of advertisement	Age	Months	
c) Father's Name							
d) Mother's Name							
e) Nationality							
f) Gender	Male / Female						
g) Religion							
h) Community/Category	GEN/SC/ST/OBC/Other Categories.....						
	If other categories give details.....						
i) Marital Status	Married/Unmarried						
j) If physically disabled indicate the relevant particulars	If applicability write "Yes"		Percentage of Disability		Sl. No. of Proof enclosed		
k) Permanent Address with Pin Code:							
Email:							
Mobile							
Landline(with STD code)							

5. Specify the nature of experience			
a) Teaching	No. of Years	No. of Months	Sl. No. of proof enclosed
i. Bachelor's Level			
ii. Masters' Level			
iii. Ph.D. Level			
b) Post –Doctoral: Teaching/Research			
c) Research Experience (RA, SRF or Scientist only)			
d) Other Experience, if any			

6. Publications (Refereed Journals), if any, in last five years (Mention here only numbers). The details of copies of reprint to be enclosed.

Note: Research papers published in refereed journals will be considered for allocation of scores according to NAAS/UGC Journal rating applicable from 01.01.2017.

Authors, Year of publication, Title of the paper	Journal Name, Volume and Page No.	NAA/UGC Journal Id	NAAS/UGC Rating	For office use only

Note: 1. No Score will be given if references are incomplete

1. UGC Score will be used only for those subjects whose journals are not listed in NAAS list.

7. Other publications (Enclose reprints of title page)					
Category of publication	Name of publication	Authors	Year and Number of pages	Publisher	For office use only
Practical / Training Manual/ Books/ Monographs					
Book Chapters / Policy					

Papers/ Economic Reviews					
Popular Articles/ Bulletins/ Short Communications					
Papers in Proceedings					

8. Seminar/conferences attended etc.(Attach copies of certificate/proof)

Seminars/Conferences/Workshops/Symposiums/Training Programmes etc. Organized	In India (No.)	In Abroad (No.)	Sl. No. of Proof enclosed
Seminars/Conferences/Workshops/Symposiums/Training Programmes etc. Participated as Paper contributors/Presenter/Discussant			
Seminars/Conferences/Workshops/Symposiums/ Training Programmes etc. Attended			

Declaration:

I..... Son/Daughter of..... here by declare that all the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or even after the selection, my candidature/appointment may stand cancelled.

Signature of the Applicant

Name (in Block Letters)

Date

(Application not signed by the candidate is liable to be rejected.)