

Dr. Rajendra Prasad Central Agricultural University,
Bihar Pusa, Samastipur
Annual Performance Assessment Report for Skilled Supporting Staff (SSS)
for the year/ April 20..... to March 20.....

1. Name of the Staff : _____
2. Designation : _____
3. Date of Joining : _____
4. Date of birth : _____
5. Place of posting : _____
6. Nature of work assigned: _____

(Remarks against the items will only be given by the Reporting Officer when considered necessary. The remarks will be influenced by the observation of the Reporting Officer. In case of Adverse remarks, the staff concerned must be cautioned in advanced about his/her lapses.)

Item wise remarks of the Reporting Officer, if any.

A)

- (i) Intelligence : _____
- (ii) Energy, Zeal and interest in work : _____
- (iii) Sense of responsibility and devotion of duty: _____
- (iv) Relations with others : _____
- (v) Efficiency : _____
- (vi) Punctually : _____

B) Special skill if any : _____

Signature of the Reporting Officer
and Designation.

Comments of the controlling officer, if any:

Signature of the Controlling Officer
and Designation.