

**DR. RAJENDRA PRASAD CENTRAL AGRICULTURAL UNIVERSITY  
PUSA (SAMASTIPUR) BIHAR- 848 125**

O. O. No. II.Estt./ 557 /RPCAU

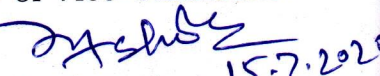
Dated- 15<sup>th</sup> July, 2020

**OFFICE ORDER**

As per order/guidelines of Home Department, Govt. of Bihar issued under Memo No. -जी/आपदा-06-06/2020-28 (वि.स.को.), पटना दिनांक- 14.07.2020 and the decision taken in the Senior Officers Committee meeting held on 14.07.2020, the following advisory will be followed by the university employees:-

1. The University and its all units including KVKs, Research Stations will remain closed under LOCKDOWN from 16<sup>th</sup> July to 31<sup>st</sup> July, 2020.
2. All the essential services like, Estate Section, Security Section, University Hospital, Electricity, Water supply, Cattle & Poultry farm, Farms, Seeds sector etc. will function as usual.
3. All the casual/ contractual workers engaged in different units of Pusa Campus other than mentioned in item 2 above, are pooled and placed at the disposal of Estate Officer. Their attendance during this period will be maintained by Estate Office. Estate Officer is instructed to utilize their services in optimal manner. The Estate Officer will deploy all the above workers according to the essential work. If the Unit Heads need some casual/ contractual labourers to maintain examination and other essential work, they will send a requisition with the name of the casual/contractual worker of their Unit to the Estate Officer to provide him/them for the said work.
4. The online End Term Examination will continue as usual
5. All the faculty members, Technical staff and Administrative staff will work from home and will take care of all ongoing activities of the university like end term examination, preparation for starting online classes for next session and other duties assigned by the Controlling Officer. All supporting staff attached with Colleges and Units will be available in Campus and will attend emergency work as decided by their Controlling Officer.
6. No physical trainings will be conducted in the University and its units offices, KVKs during lockdown period.

By order of Vice-Chancellor

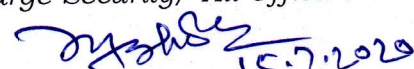
  
(A. K. Yadav) 15.7.2020

Deputy Registrar (Estt.)

Memo No. 775 /RPCAU, Pusa

Dated- 15<sup>th</sup> July, 2020

Copy forwarded to Registrar/ all Deans and Directors/ Comptroller/ All HoDs/ All Unit Heads/ Chief Medical Officer/ Estate Officer/ Officer-in-Charge Security/ All Officers of the University for information and necessary action.

  
Deputy Registrar (Estt.) 15.7.2020

CC: to Secretary to Vice-Chancellor for kind information to Hon'ble Vice-Chancellor.